

ESTACION INKA APPLICATION FOR EMPLOYMENT

Estacion Inka is looking for highly motivated, energetic, and hardworking Spanish/English bilingual individual to join our team. If you are interested to be part of our team, please complete an application. Estacion Inka is an equal opportunity employer and will not discriminate or tolerate discrimination against any applicant or employee in any manner prohibited by law. Please do not disclose non-requested information on this application.

PERSONAL INFORMATION

First (first, last, middle): _____

Address: _____

City _____ State _____ Zip code _____

Email: _____ Confirm email: _____

Phone: _____ Other phone: _____

Applying for (check one)

Kitchen _____ Counter/Takeout _____ Date you can Start: _____

If you are under the age of eighteen (18), do you have a work permit? Yes _____ No _____ N/A _____

Have you ever applied for a position at Estacion Inka? _____ If so, when? _____

How did you hear about the job? _____

AVAILABILITY

Please indicate the hours you are available to work. Please note: *Kitchen Shifts are scheduled between 9:00 am to close. Counter/Takeout Shifts are scheduled between 10:30 am to close.*

Hours:

Full Time

Part-Time

Either

Check the boxes below to provide your availability:

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-----------------------------|--------|--------|---------|-----------|----------|--------|----------|
| AM 9AM – 6PM | | | | | | | |
| PM 4PM- CLOSED | | | | | | | |

How many shifts are you interested in working each week? _____

What type of work are you applying for? Summer, Part Time, Full Time, Temporary? _____

If hired, how long do you anticipate working for Estacion Inka? _____

Do you foresee any changes to your availability in the next year? _____

Do you have any previous commitments or engagements (vacations, family reunions, etc.)? _____

WORK EXPERIENCE

| DATES EMPLOYED | COMPANY & LOCATION | POSITION/DUTIES | SUPERVISOR NAME & PHONE # | REASON FOR LEAVING |
|----------------|--------------------|-----------------|---------------------------|--------------------|
| | | | | |
| | | | | |
| | | | | |

Are you currently employed? If so, may we contact your present employer? _____

Have you ever been dismissed or forced to resign from employment? (check one) Yes _____ No _____
 If yes, please explain: _____

Resume

Please paste a text of your resume below _____

Please provide any additional thoughts you would like to add to your application: _____

EDUCATION

| | Name & Location | Years Completed | Did you Graduate? | Are you in school now? | Major |
|-------------|-----------------|-----------------|-------------------|------------------------|-------|
| High School | | | | | |
| College | | | | | |
| Other | | | | | |

CERTIFICATION

I certified that the information on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application when Estacion Inka may deem relevant to my employment and authorize my previous employers or other people having information concerning my records or me to report such information to Estacion Inka. I hereby release Estacion Inka, my former employer or other person who may provide information from any liability as a result of providing such information.

I further understand that if I am employed by Estacion Inka, this document will become part of my permanent record. I also agree and understand that any misrepresentation or omission of any material information on this application or in the interviewing process or on resume, may preclude me from an offer of employment, or may result in a withdrawal of an employment offer, or may result in my discharge from employment if I am already employed at the time the misrepresentation or omission is discovered.

I agree and understand that if employed, I must comply with the rules, regulations, policies and procedures of the company. I am aware of and understand the physical requirements of the job and certify that I can and will perform these requirements in a safe manner, with or without accommodation.

I further understand and agree that if I am employed as a result of this application, my employment will be at-will employment, which I understand means that I will not be employed for any definite period of time and that my employment may be terminated at any time with or without cause or without notice. At-will employment may only be modified by written agreement signed by an Officer of Estacion Inka.

I also recognize that the use of drugs and alcohol can create an unsafe working environment, and that Estacion Inka is a drug-free, and smoke-free workplace.

Applicant's Signature: _____

Date: _____

I agree to the Privacy Policy and Terms of Use

At Estacion Inka, it is our policy not to distribute, sell, rent or in any way make available your name, email address, or any other personal information to any third party without your permission and ESTACION INKA IS AN EQUAL OPPORTUNITY EMPLOYER.